

May 2019

| Mon                              | Tue | Wed                              | Thu | Fri                             |
|----------------------------------|-----|----------------------------------|-----|---------------------------------|
|                                  |     | 1 Excel I 2013<br>8:30-4:30      | 2   | 3 Word I 2013<br>8:30-4:30      |
| 6 Outlook 2013<br>8:30-4:30      | 7   | 8 Excel I 2016<br>8:30-4:30      | 9   | 10 PowerPoint 2013<br>8:30-4:30 |
| 13 Access I<br>2013<br>8:30-4:30 | 14  | 15 Word I<br>2013<br>8:30-4:30   | 16  | 17 PhotoShop<br>8:30-4:30       |
| 20 Word II 2013<br>8:30-4:30     | 21  | 22 Excel II<br>2013 8:30-4:30    | 23  | 24 Outlook 2013<br>8:30-4:30    |
| 27 PowerPoint<br>2013 8:30-4:30  | 28  | 29 Excel II<br>2016<br>8:30-4:30 | 30  | 31 Access II 2013<br>8:30-4:30  |

June 2019

| Tue                           | Wed                          | Thu                            | Fri                             |
|-------------------------------|------------------------------|--------------------------------|---------------------------------|
| 3 Word I 2013<br>8:30-4:30    | 4                            | 5 Excel I 2013<br>8:30-4:30    | 6                               |
| 7 Outlook 2013<br>8:30-4:30   | 10 Access I<br>2013          | 11                             | 12 PowerPoint<br>2013 8:30-4:30 |
| 13                            | 14 Excel I 2016<br>8:30-4:30 | 17 PhotoShop<br>8:30-4:30      | 18                              |
| 19 Excel II 2013<br>8:30-4:30 | 20                           | 21 Access II 2013<br>8:30-4:30 | 24 Word II 2013<br>8:30-4:30    |
| 25                            | 26 Outlook<br>2013           | 27                             | 28 Excel II 2016<br>8:30-4:30   |

July 2019

| Mon                           | Tue | Wed                           | Thu | Fri                             |
|-------------------------------|-----|-------------------------------|-----|---------------------------------|
| 1 Word I 2013<br>8:30-4:30    | 2   | 3 holiday                     | 4   | 5 holiday                       |
| 8 Excel I 2016<br>8:30-4:30   | 9   | 10 Excel I 2013<br>8:30-4:30  | 11  | 12 Access I 2016<br>8:30-4:30   |
| 15 Access I 2013<br>8:30-4:30 | 16  | 17 Outlook 2013<br>8:30-4:30  | 18  | 19 PowerPoint 2013<br>8:30-4:30 |
| 22 Excel II 2016<br>8:30-4:30 | 23  | 24 Excel II 2013<br>8:30-4:30 | 25  | 26 Word II 2013<br>8:30-4:30    |
| 29 PhotoShop<br>8:30-4:30     | 30  | 31 Excel I 2016<br>8:30-4:30  |     |                                 |



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